

**City Of Brunswick
Division of Permits and Inspections
4095 Center Road
Brunswick, Ohio 44212
(330) 558-6830**



CONTRACTOR REGISTRATION PRE-QUALIFICATION QUESTIONNAIRE

PART I: TO BE COMPLETED BY ALL CONTRACTORS THAT HAVE MORE THAN FIVE (5) EMPLOYEES AND THE COST OF THE WORK IS MORE THAN \$250,000.

CONTACT INFORMATION:

Business Name: _____

Check One: Corporation
 Partnership
 Sole Proprietor

Contact Person: _____

Address: _____

Phone: _____ Fax: _____

E-Mail: _____

Federal ID No: _____

If Business is a sole proprietor or partnership, state the full names and addresses of Owners:

Type of Work to be Performed by your Business:

Contractor License Number(s):	State Where Licensed:

1. Does your Business, to any degree, hire independent contractors (Form 1099 Employees) to perform its work?
 Yes No

2. Does your Business, to any degree, hire temporary workers from a labor agency (other than a labor union) to perform its work?
 Yes No

3. If your Business uses, or will use, independent contractors or temporary workers on a project in the City of Brunswick, will you notify the City Income Tax Department of this fact prior to beginning such project?
 Yes No

PART II: TO BE COMPLETED BY CONTRACTORS THAT ARE NOT REQUIRED TO HAVE A SPECIALITY CONTRACTORS LICENSE UNDER OHIO REVISED CODE CHAPTER 4740 AND THAT HAVE MORE THAN FIVE (5) EMPLOYEES.

1. Does your Business have a liability insurance policy with a policy limit of at least \$100,000 per occurrence and \$300,000 aggregate?
 Yes No

2. Does your Business have current workers' compensation and unemployment compensation insurance as required by the State of Ohio?
 Yes No

3. Has your Business obtained the \$25,000 indemnification bond required by City of Brunswick Codified Ordinance Section 1442.05?
 Yes No

4. Has your Business adopted and implemented a comprehensive drug and alcohol testing program that conforms to the Ohio BWC Drug Free Safety Program?

Yes No

5. Has any contractor's registration that you or your Business has held been revoked in the last five years?

Yes No

6. If your answer to Question 5 is "Yes", state the reasons.

7. Within the last five (5) years, has any surety company completed any contract on your behalf, or paid for the completion of any construction project, because your Business was in default or was terminated by the project owner?

Yes No

8. If your answer to Question 7 is "Yes", state the reasons.

9. At the time of submitting this Pre-Qualification Questionnaire, is your Business ineligible to bid on or be awarded a public works contract, or perform work as a subcontractor on a public works contract, under the laws of any state?

Yes No

If the answer is "Yes," state the beginning and ending dates of the period of debarment and the state in which debarment occurred:

10. At any time during the last five years, has your Business, or any of its owners or officers, been convicted of a crime relating to the awarding of a contract for a public works construction project, or the bidding or performance of a public works contract?

Yes

No

CERTIFICATION FOR PART II

I, _____, BEING DULY AUTHORIZED BY THE FIRM TO RESPOND
(Print Name)

TO THE ABOVE QUESTIONS, DO HEREBY CERTIFY AND DECLARE UNDER PENALTY OF PERJURY THAT I HAVE READ ALL OF THE FOREGOING ANSWERS IN THIS PART II AND THAT THOSE ANSWERS ARE TRUE TO THE BEST OF MY ACTUAL KNOWLEDGE AND BELIEF.

SIGNATURE OF RESPONDING OFFICER OR REPRESENTATIVE

DATE

PART III: TO BE COMPLETED BY SPECIALTY CONTRACTORS THAT ARE REQUIRED TO HAVE A LICENSE UNDER OHIO REVISED CODE CHAPTER 4740 (PLUMBING, ELECTRICAL, HVAC AND HYDRONICS)

1. Does your Business have a contractor's liability insurance policy with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate?
 Yes No

2. Does your Business have current workers' compensation and unemployment compensation insurance as required by the State of Ohio?
 Yes No

3. Has your Business obtained the \$25,000.00 indemnification bond required by City of Brunswick Codified Ordinance Section 1442.05?
 Yes No

4. Has your Business registered with the Income Tax Department of the City of Brunswick?
 Yes No

CERTIFICATION FOR PART III

I, _____, BEING DULY AUTHORIZED BY THE FIRM TO RESPOND
(Print Name)

TO THE ABOVE QUESTIONS, DO HEREBY CERTIFY AND DECLARE UNDER PENALTY OF PERJURY THAT I HAVE READ ALL OF THE FOREGOING ANSWERS IN THIS PART III AND THAT THOSE ANSWERS ARE TRUE TO THE BEST OF MY ACTUAL KNOWLEDGE AND BELIEF.

SIGNATURE OF RESPONDING OFFICER OR REPRESENTATIVE

DATE

Adopted April 25, 2011
Ord. No. 26-11