MAYOR
RON FALCONI

CITY MANAGER / SAFETY DIRECTOR
CARL S. DEFOREST

CITY OF BRUNSWICK

COUNCIL
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ANTHONY P. CAPRETTA
JOSEPH P. DELSANTER
NICHOLAS HANEK
PATRICIA HANEK
BRIAN K. OUSLEY
VALERIE M. ZAK

CIVIL SERVICE COMMISSION

Dear Applicant:

Thank you for your interest in the position of Lateral Entry Firefighter/Paramedic. Attached you will find the following documents:

- Lateral Entry Firefighter/Paramedic Minimum Requirements
- City of Brunswick Application for Employment
- Job Description for Firefighter/Paramedic

Should you wish to submit an application for this position, please complete the attached Employment Application and return one of four ways:

1. Mail to: Civil Service Commission
   City of Brunswick
   4095 Center Road
   Brunswick, OH 44212
2. Email to: civilservice@brunswick.oh.us
3. Fax to: 330-220-1348
4. Hand deliver to: Brunswick City Hall at 4095 Center Road between the hours of 9:00 a.m. and 4:30 p.m., excluding Holidays. Please call 330-558-6860 for assistance.

Please be sure to include a copy of your State of Ohio Paramedic license, Firefighter II certificate and physical agility exam certificate. Extra credit shall be given for education and military experience; a copy of your diploma and DD214 must be included.

The starting wage for a candidate with less than four (4) years of full-time fire and paramedic experience shall be $22.85, with an increase after one (1) full year with the City of Brunswick. The starting wage for a candidate with four (4) or more years of full-time fire and paramedic experience shall be $24.73, with an increase after one (1) full year with the City of Brunswick.

Your application must be submitted by **Friday, May 7, 2021 at 4:30 p.m.** Should you have any questions, please feel free to call 330-558-6860 or email civilservice@brunswick.oh.us.

Sincerely,

Civil Service Commission
City of Brunswick

CITY OF BRUNSWICK
LATERAL ENTRY FIREFIGHTER/PARAMEDIC MINIMUM REQUIREMENTS

Candidates must:

1. Be a citizen of the United States.
2. Be at least 18 years of age.
3. Hold a valid Ohio Driver License, as well as be, and remain, insurable under the City's vehicle insurance.
4. Possess a high school diploma or GED.
5. Have no criminal record and be of good moral character.
6. Possess a valid and current certificate from the Cuyahoga County Community College firefighter physical agility exam (PAT) or equivalency. [Preferred upon application, but must be acquired at least seven (7) days prior to appointment.] ***(please submit a copy)***
7. Hold a State of Ohio Paramedic license and Firefighter II certificate. ***(please submit a copy)***
8. Currently be employed, or previously employed within the last twelve (12) months, as a full-time firefighter/paramedic for a jurisdiction in the State of Ohio.
9. Have a minimum of one (1) year of full-time experience in the State of Ohio, including having completed the probationary period.

CITY OF BRUNSWICK

4095 CENTER ROAD • BRUNSWICK, OHIO 44212

APPLICATION FOR EMPLOYMENT

PERSONAL

Name (please print)				Date
Street Address				Social Security No. | |
City	State	County	Zip Code	Telephone No.
E-Mail Address			Alternate Phone No.	

Type of employment desired: _____

Are you able to perform the essential functions of the job for which you are applying for with or without reasonable accommodations? □ Yes □ No

Can you, after employment, submit verification of your legal right to work in the US? □ Yes □ No

EDUCATION

Circle No. of Years Attended	1 2 3 4 HIGH SCHOOL	1 2 3 4 COLLEGE OR TRADE SCHOOL	1 2 3 4 COLLEGE OR GRADUATE SCHOOL
Name of School & Location			
Dates of Attendance			
Degree Earned			
Approximate Grade or Class Standing			
Major Studies			

Affiliations, Awards, Extracurricular Activities/Additional Comments: _____

List all pertinent skills and/or equipment you can operate: _____

Prior municipal service? □ Yes □ No Title: _____

Location: _____ Employment Dates: _____

Do you have any relatives currently working for the City? □ Yes □ No

Name of Relative : _____

UNITED STATES MILITARY RECORD

Branch of U.S. Service	Date Entered	Date Discharged	Final Rank

Duties While in Service

Present Draft Status

PREVIOUS WORK EXPERIENCE

Most Recent First--

COMPANY NAME			PHONE NO. (WITH AREA CODE)	TYPE OF BUSINESS
STREET ADDRESS			MAY WE CONTACT THIS EMPLOYER? □ Yes □ No	
CITY, STATE, ZIP			NAME OF LAST IMMEDIATE SUPERVISOR	HIS/HER TITLE
	DATE-MONTH & YEAR	HOURLY SALARY	YOUR TITLE OR JOB NAME	DEPARTMENT
STARTING				
FINAL				

REASON FOR SEPARATION _____

DUTIES _____

COMPANY NAME			PHONE NO. (WITH AREA CODE)	TYPE OF BUSINESS
STREET ADDRESS			MAY WE CONTACT THIS EMPLOYER? □ Yes □ No	
CITY, STATE, ZIP			NAME OF LAST IMMEDIATE SUPERVISOR	HIS/HER TITLE
	DATE-MONTH & YEAR	HOURLY SALARY	YOUR TITLE OR JOB NAME	DEPARTMENT
STARTING				
FINAL				

REASON FOR SEPARATION _____

DUTIES _____

COMPANY NAME			PHONE NO. (WITH AREA CODE)	TYPE OF BUSINESS
STREET ADDRESS			MAY WE CONTACT THIS EMPLOYER? □ Yes □ No	
CITY, STATE, ZIP			NAME OF LAST IMMEDIATE SUPERVISOR	HIS/HER TITLE
	DATE-MONTH & YEAR	HOURLY SALARY	YOUR TITLE OR JOB NAME	DEPARTMENT
STARTING				
FINAL				

REASON FOR SEPARATION _____

DUTIES _____

CIVIL SERVICE COMMISSION

CITY OF BRUNSWICK

4095 CENTER ROAD
BRUNSWICK, OH 44212
PHONE: 330-558-6805

PRE-EMPLOYMENT STATEMENT

I voluntarily give the City of Brunswick the right to make a thorough investigation of past employment and activities, agree to cooperate in such investigation and release from all liability all persons, companies or corporations supplying such information.

Public Law 91-508 requires we advise you that a routine inquiry may be made which will provide applicable information concerning character, general reputation, personal characteristics and mode of living. Upon written request, additional information as to nature and scope of the report, if one is made, will be provided.

I understand the City of Brunswick reserves the right to change, amend or terminate its existing policies.

I further understand that if I am employed by the City of Brunswick, any false answers or statements made by me on this application or any supplement thereto, will be grounds to my immediate discharge for such employment.

I consent to taking physical examinations as may be required by the City of Brunswick. I agree to participate in a drug test at a City designated site and recognize that if the test shows the presence of illegal drugs, I will no longer be considered for employment with the City of Brunswick. I also understand the results of the physical examination and drug test will be released to the City of Brunswick.

_____ _____

Applicant's Signature Date

_____

Driver's License

For EEOC Purposes (optional):

White	☐
Black or African American	☐
Hispanic	☐
Asian or Pacific Islander	☐
American Indian or Alaskan Native	☐

THE CITY OF BRUNSWICK IS AN EQUAL OPPORTUNITY EMPLOYER.

City of Brunswick, Ohio
Job Description

Job Overview			
Job Title:	**Fire Medic**	**Full Time or Part Time:**	**Full Time**
Original Date:	**Undated**	**Civil Service:**	**Classified**
Revised Date:	**2/14/2005; 4/16/2010; 4/16/2012; 8/20/2014; 2/1/2015; 4/1/2017; 7/16/2018; 12/17/2020**	**FLSA:**	**Non Exempt**

General Purpose

Responsible for the protection of life and property from fire and disaster. Assistance of sick and injured persons to the best of their ability and level of training. Individuals shall work to attack, extinguish and prevent fires. Work requires performance of hazardous tasks under extreme emergency conditions and extreme exertion.

Supervision Received

Works under the direction of the shift Lieutenant or Officer in Charge.

Supervision Exercised

May assist to coordinate, instruct, or supervise the work of new recruits, or other personnel as assigned.

Essential Duties and Responsibilities

Performs emergency response activities including driving emergency response vehicles; responsible for response to locations and traffic control devices while providing for the safety of other vehicles, pedestrians and fire personnel.

Performs emergency aid and paramedic activities including administering first aid, basic life support, advanced life support and other related assistance as required; provides medical care to sick or injured, including patient history, physical examination, and implementation of appropriate treatment plans in accordance with established patient care protocols.

Provides emergency ambulance transportation to area hospitals when necessary.

Participates in drills, attends classes and provides training in assigned area of responsibility, including emergency medical, multiple casualty incidents, first-responder, paramedical, and related subjects.

Assist in the development and delivery of public education programs for CPR, basic first aid, and general emergency assistance awareness.

Receives and relays calls and alarms. Operates radio and other communication equipment.

Communicates effectively with hospital emergency staff and private physicians concerning patient treatment and disposition.

Communicates effectively with police personnel and other safety forces.

Properly collects and disposes of infectious waste generated at emergency scenes.

Participates in the inspection of buildings, hydrants, and other structures in fire prevention programs.

Performs general maintenance work in the upkeep of fire facilities and equipment; cares for grounds around stations; makes minor repairs; maintains and tests apparatus and equipment.

Maintains contact with the general public, Division Officers, and other City Officials as required as well as assisting with working relationships with all City Divisions and Departments.

Peripheral Duties

Employee may be asked to perform other duties based on the business needs of the city. The employee shall be asked to work holidays.

Desired Minimum Qualifications

EDUCATION AND EXPERIENCE:
High School diploma or GED equivalent. State of Ohio Firefighter II Certificate, Paramedic (EMT-P) Certification.

NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:
Considerable knowledge of modern fire prevention, suppression, hazardous materials, and emergency medical principles, procedures, techniques and equipment; Considerable knowledge of building, electrical, mechanical and fire codes.

Skill in the operation of the tools and equipment listed.

Ability to apply standard firefighting, emergency medical aid, hazardous materials, and fire prevention techniques; Ability to perform strenuous or peak physical effort during

emergency, training or station maintenance activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke; Ability to act effectively in

emergency and stressful situations; Ability to communicate effectively orally and in writing; Ability to establish effective working relationships with employees, other agencies, and the general public; Ability to meet special requirements; Ability to read and write the English language; Ability to speak clear and concise language; Ability to understand and carry out complex oral and written instructions.

Special Requirements

Must be 18 years of age or older. Must possess a valid State of Ohio driver's license with no current suspensions. No felony convictions or disqualifying criminal histories within the past seven (7) years. United States Citizen.

Tools and Equipment Used

Emergency medical aid unit; fire apparatus, fire pumps, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, pager, personal computer, faxes and telephone.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The physical demands of this position are consistent with demands required per NFPA 1582, Section 5.1 attached.

Work Environment

The work environment characteristics are consistent with those stated in NFPA 1582, Section 5.1 attached.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Selection Guidelines

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.